

No. F1(6)(15)/2025/Estt.(N.T.)/ 2416

Dated the 16<sup>th</sup> June, 2025

**CIRCULAR**

Reference office circular dated 25.04.2025, vide which employees working on the post of M.T.S. were informed to furnish the option in the prescribed format as per their preference/eligibility in which, he/she is inclined to get promotion within a period of 21 days from the date of Circular.

It is observed that only few of employees working on the post of M.T.S. have submitted their option for category of post in which he/she intend to get promotion as per eligibility criteria laid down in the Recruitment Rules.

Therefore, all the concerned employees on the post of M.T.S., who have not submitted their option till date, are hereby once again directed to submit aforesaid option, in the prescribed format, within one week time, failing which it will be presumed that he/she is not willing to get promotion on the next higher post, i.e., Jr. Assistant/Lab. Assistant Gr.-II/Library Assistant.

This issues with the prior approval of the Competent Authority.

  
(NAVEEN KR. BUDHIRAJA)  
ASSTT. REGISTRAR(ESTT.-NT)

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Dated the 16<sup>th</sup> June, 2025

Copy forwarded to the following for information & necessary action:-

1. OSD to Hon'ble VC, GGS Indraprastha University.
2. Project Director, UITS, GGSIP University with request to upload this order on University website.
3. Asstt. Registrar, Vice Chancellor Secretariat, GGS Indraprastha University
4. Asstt. Registrar, O/o the Registrar, GGS Indraprastha University.
5. All Multi Tasking Employees (M.T.S.), GGS Indraprastha University.
6. Guard File

  
(NAVEEN KR. BUDHIRAJA)  
ASSTT. REGISTRAR(ESTT.-NT)